



CITY OF NORMAN

Employment Announcement

Human Resources Department
201 C. West Gray

P.O. Box 370
Norman, OK 73070

Phone: (405) 366-5482
Web: www.normanok.gov

JOB TITLE:	Police Officer (57th Academy) – Lateral Entry	JOB CODE:	04
DEPARTMENT:	Police		
SALARY:	\$48,712-\$52,687 Annually (DOE)		
STARTING DATE:	October 29, 2018		
JOB LOCATION:	201-B West Gray		
WORK PERIOD:	Shift Work		
REPORTS TO:	Police Lieutenant		

MINIMUM QUALIFICATIONS: Age: Applicant must be 21 years of age, and not over 45 years of age (unless prior member of the Oklahoma Police Pension and Retirement System). Education and Experience: High school diploma or equivalent. Two (2) years prior full time law enforcement experience (in good standing) with arrest powers. Law enforcement certification must be current or the applicant must have been employed as a full time peace officer for at least three (3) months within the two (2) year period immediately preceding the request for Oklahoma certification (out of state applicants) or submission of application for employment to this agency (Oklahoma CLEET Certified applicants). Part time, Military, Detention, Reserve Police Officer, Park Ranger/Park police, Capital police, Court security, Special District police, Railroad police, and Federal Law Enforcement personnel will NOT be considered as previous related experience. License and Certifications: Valid driver's license. Out-of-state applicants must obtain an Oklahoma Driver's license as required by Police Department, if selected. Knowledge: Must be able to learn law enforcement theory and practice in order to function as an effective police officer. Skills: Working and interacting with others. Performing strenuous physical activities for long periods of time. Controlling personal emotions and reactions. Communicating verbally and in writing. Performing effectively in stressful and emergency situations. Operating police vehicle and equipment. Mental and Physical Abilities: Ability to obtain CLEET certification. Perform work in emergency situations involving hazardous conditions and use discretion in taking action. Analyze complex and unknown situations, determine alternative strategies, and draw conclusions. Perform effectively during prolonged periods of stress. Physical ability and strength and endurance to run after/apprehend/gain/sustain/ control over or move unruly suspects. Physical ability to climb, jump, crawl, or otherwise surmount physical obstacles, as well as run for various distances. Ability to lift and carry moderately heavy (25-50 lb.) to heavy (50-100 lb.) materials, supplies and equipment. Ability to maintain regular, predictable and punctual attendance. Additional Information: Selected applicants must pass extensive background investigation, physical ability test, written test, polygraph, psychological test, physical examination, drug screen, and must be able to meet the requirements of the Oklahoma Police Pension and Retirement System.

DUTIES AND RESPONSIBILITIES: Essential Functions: Enforce state and federal laws, city ordinances, and traffic laws; operate a law enforcement vehicle; make arrests on criminal and traffic related offenses and obtain information for required reports; use a firearm proficiently; conduct criminal investigations; conduct vehicle accident investigations; communicate effectively both verbally and in writing; engage in law enforcement patrol functions; respond immediately to emotional, high stress, or physically taxing situations without warning; and perform related duties as required. Ability to testify in legal proceedings with no conflict in relation to U.S. Supreme Court Brady V. Maryland, 373 U.S. 83 (1963).

WORKING CONDITIONS: Exposed to unknown and dangerous conditions. Required to adhere to a high standard of personal appearance, morals, ethics, and conduct. Drives vehicles under dangerous and hazardous conditions. Exposed to inclement weather conditions. Exposed to potentially hazardous diseases and materials. May be required to work variations in hours of assignment, duration, and scheduling.

<i>Dala Hicks</i> ^{9c}	5-17-18		5-17-18
Human Resources Director/Designee	(date)	Department Head/Designee	(date)
May 21, 2018 through June 29, 2018			5-17-18
RECRUITMENT PERIOD		Requesting Supervisor/Designee	(date)