



**TOWN OF COVENTRY**  
**ANNOUNCES THE APPLICATION PROCESS FOR THE ELIGIBILITY LIST FOR**  
**Dispatcher (Part-time/Full-time)**

**The application process will close on January 19, 2018 at midnight.**

The Coventry Police Department is currently accepting applications for Police Dispatcher. This position could be full-time or part-time, depending upon the open position at time of appointment. The nature of work includes operation of a police base-station radio, computer information terminal, answering emergency and non-emergency telephone calls, and other related work as required. Candidates must be able to carry out oral and written instructions; efficiently and effectively handle public contact through telephone or walk-in; ability to learn the operations of a radio base station and computer-aided dispatch; the ability to remain calm and self-controlled during emergency situations; and the ability to multi-task. Qualified candidates should have a high school diploma and one year of experience involving sustained and intense public contact.

This position is represented by Council 94 and could involve the following shift-work hours:

Dispatcher 1 – Tuesday through Saturday 8am – 4pm

Dispatcher 2 – Monday through Friday 8am – 4pm

Dispatcher 3 – Sunday through Thursday 4pm – Midnight

Dispatcher 4 – Wednesday through Sunday Midnight – 8am

Dispatcher 5 – Sunday and Monday 8am–4pm, Tuesday Midnight–8am, Wednesday and Thursday 4pm–Midnight.

Part-time Dispatcher – Friday and Saturday 4pm – Midnight, Monday Midnight – 8am

Starting salary is \$20.11 per hour. The full Council 94 collective bargaining agreement can be viewed online at:  
<https://coventryri.civicweb.net/filepro/documents/?preview=5923>

The Police Dispatcher application process includes an extensive background investigation and oral board interview. To apply, please click on the Apply button at the top of this page.

Resumes and questions can be emailed to Capt. Zalabowski at [pzalabowski@coventrypd.org](mailto:pzalabowski@coventrypd.org).

**ALL PREVIOUS APPLICANTS MUST RE-APPLY**

Candidates **MUST** possess a valid driver's license.

The Town of Coventry is an Equal Opportunity Employer. Qualified applicants are considered for employment without regard to race, color, gender, national origin, disability, veteran status, or any other legally protected status.