



BERNARDSVILLE POLICE DEPARTMENT
166 Mine Brook Road, Bernardsville, N.J. 07924
Phone (908) 766 – 0037, Fax (908) 766 – 0917

Kevin J. Valentine, Chief of Police

July 2, 2019

Dear Applicant:

The Bernardsville Police Department is accepting applications for an anticipated opening for the position of Police Officer. Current NJ BCPO or SLEO II PTC Certificate required and prior experience is preferred. The starting salary will be determined at the time of appointment dependent upon previous experience, provisions of the current PBA labor contract, training, certifications and education received as applicable. To be considered for appointment to this position, the applicant must meet the following eligibility requirements.

Except as otherwise provided by law, no person shall be appointed as a member of the Police Department unless he or she:

- Is at least 18 years of age.
- Is a citizen of the United States.
- Is a resident of the State of New Jersey at the time of appointment and possesses a valid New Jersey driver's license.
- Is of good health and able to pass a medical examination that satisfies guidelines provided by the N.J. Police Training Commission.
- Is of sound mind and is able to successfully pass psychological testing establishing fitness for duty as a police officer
- Is able to read, write and speak the English language well and intelligently
- Is of good moral character, and has not been convicted of any criminal offense involving moral turpitude. (The applicant will be required to submit to a criminal background check to determine eligibility for employment).
- Is able to successfully pass a comprehensive background investigation.
- Must have completed or is able to successfully complete the N.J. State certified police training program.

To apply for this position you must complete an employment application, resume and a signed original copy of the Essential Functions Form and Applicant Drug Testing Notice. These items should be returned to Police Headquarters on or before the current initial application deadline (July 31 or until the position is filled). Applications are available at Police HQ or can be printed from the website at www.bernardsvillepd.org. Follow the Employment Link to get the application and required documents. The Borough of Bernardsville is an equal opportunity employer and all qualified applicants shall be given full consideration.

All initial applications will be processed according to the Bernardsville Police Department Selection and Hiring Procedures found in the Rules and Regulations of the Bernardsville Police Department. Applicants will be notified in writing if their initial application is selected to move to the next step of the hiring process. Thank you for your interest in employment with the Bernardsville Police Department. Please do not call Police Headquarters for results regarding your application. You will be notified in writing if your application is selected to advance to the next step.

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Sincerely,

Kevin J. Valentine
Chief of Police