

Public Safety Telecommunicator
Department of Public Safety and Police

Under direction of a supervisor in the Kean University Department of Public Safety and Police, the Public Safety Telecommunicator receives and responds to telephone or other electronic requests for emergency assistance including law enforcement, fire, medical or other emergency services; provides first aid and CPR medical response information to calls for medical assistance and/or dispatches appropriate units to response sites; and performs other related duties as required.

Qualifications: One (1) year of experience in work involving the receiving, transmitting, and relaying of video display and/or radio messages and in the receiving, relaying and recording of complaints and requests for emergency assistance which shall have included the use of video display, data processing, automatic number identification, automatic location identification, switching equipment or other computer oriented equipment.

This is a provisional appointment. The selected candidate must successfully complete an exam administered by the State of New Jersey Civil Service Commission in order to be eligible for a regular appointment.

Application: Please send cover letter and resume to: Office of Human Resources, Recruitment Unit, Kean University by email to hrjobs@kean.edu. Candidacy review begins immediately and continues until appointment is made. Official transcripts for all degrees are required prior to appointment.

Kean University is an Equal Opportunity/Affirmative Action/Veterans/Disability
Employer