

Swansea Police Department Cadet Program

The Swansea Police Department Cadet Program is a law enforcement apprenticeship opportunity that offers training and varied work assignments to persons aspiring to work in the criminal justice field, preference is given to those enrolled in an accredited college or university or those that have previously obtained 60 college credits or have had at least two years of active honorable military service. Cadets must be at least 18 years of age at time of appointment. The Cadet program provides qualified men and women with a chance to experience the challenges and personal rewards of a police career. Cadets are paid on a part-time basis. Cadets are rotated through a variety of divisions to provide exposure to many aspects of law enforcement including support services. Cadets are appointed annually.

A structured program has been established to promote Police Cadets duties and responsibilities. The Police Cadet expectations are: high morals, excelling academically, using good judgment, and being active in the community. Police Cadets provide assistance to the Swansea Police Department in many different ways and they act as a liaison between the police and youth in our community.

General Position Description

Under direct supervision, performs a variety of civilian field and office law enforcement duties in direct support of safety and non-safety personnel to include but not limited to:

- Perform clerical duties such as, receiving and distributing supplies, processing mail, filing reports, indexing and filing criminal records and correspondences
- Work as Per Diem Public Safety Dispatchers and walk-in greeter
- Cell block monitoring
- Parking enforcement
- Provide first aid and CPR in case of life threatening emergencies
- Participates in crime prevention activities such as neighborhood watch meetings, school and community group presentations, and Police Department building tours;
- Maintains records and retrieves information;
- Attends weekend and/or evening training sessions;
- Performs other related duties and ancillary functions not requiring Police powers

Cadet Rotations and Training Assignments

- Patrol Division
- Community Policing/ Outreach
- Dispatch Center & Records Unit
- Evidence & Property Unit
- Detective Division
- Traffic Unit, Drone Unit, Marine Unit
- Administrative Services

Knowledge, Skills and Abilities

- Learn the organization and functions of a Police Department
- Techniques for courteously dealing with the public in a tactful, but firm, manner
- Communicate orally with people of diverse education, social and ethnic backgrounds
- Learn, understand and apply applicable police department rules, regulations, instructions, laws, ordinances, policies, practices and methods
- Work courteously with the general public on the telephone and in person
- Understand and carry out oral and written directions
- Walk and /or stand for long periods of time
- Establish and maintain effective working relationships with those contacted in the course of work

Eligibility Requirements:

- Open to any currently enrolled college students and those who previously obtained 60 credits
- 2 years Active Military with honorable discharge if no longer serving.
- Must possess a valid driver's license
- Pass a physical examination and medical screening

Selection Process:

- Online application through the www.PoliceApp.com
- CORI check
- Panel interviews
- Must successfully complete the in-house Cadet Academy (see below for details)

About the Training Program

The training program consists of approximately 120 hours in-house dispatch training, 56 Hours APCO and NexGen training. 30 hour "Cadet Academy". During this time, cadets will receive instruction on criminal law, de-escalation techniques, SPD procedures to comply with accreditation standards, defensive tactics, communication techniques, physical fitness, and more. Those who are unable to complete all aspects of the training will not continue in the Cadet Program.

Pathways of Police Cadet Graduates

Many will use the experience they gain as a launching point to a career in law enforcement. We strive to maintain a "pool" of qualified candidates for full time Law Enforcement positions at all times, active police cadets in good standing may receive preference when participating in our hiring process.

