**Job Announcement:**

**RIVERDALE POLICE DEPARTMENT**

**Certified SLEO 3**

**(Special Law Enforcement Officer)**

**GENERAL JOB RESPONSIBILITIES**

The primary responsibility location for this assignment will be the Riverdale School, however the selected individual may be assigned to other areas to perform other additional tasks as determined by the Chief of Police. Primary responsibilities will include but are not limited to,

* School Security & Safety
* Investigations & Reporting
* Juvenile Family Crisis
* Communications & Liaison
* Incident Command & Emergency Situations
* Delinquency and Residency Checks

**SALARY/HOURS**

* $35/hr. 40 hrs./wk. max.
* 7:30 a.m. – 3:30 p.m.

**ABOUT RIVERDALE POLICE DEPARTMENT**

* The Riverdale Police Department consists of 17 FT sworn police officers that patrol the township’s neighborhoods.
* The population of the township is approximately 4,500 people and geographically the town is 2 sq. miles in size and located in the eastern part of Morris County, NJ.

**MINIMUM QUALIFICATIONS**

* Must be a certified SLEO 2 or SLEO 3 Police Officer
* Must be a citizen of the United States.
* Must be a resident of New Jersey.
* Must possess a high school diploma, or equivalent.
* Must be of good moral character.
* Must be at least (18) years of age.
* Must not have been convicted of a crime.
* Must be able to maintain composure while under stress or during crisis.
* Must not respond with or present misleading, deceptive, or untruthful information.
* Must have the ability to follow lawful orders and take direction.
* Must have the ability to distinguish reality from non-reality.
* Must have a valid New Jersey driver’s license.
* Must not support or have been a member of any organization advocating the overthrow of the government.
* Must be able to read and write the English language.
* Must be able to maintain mental alertness and readiness to act, even during periods of calm and inactivity.
* Must be able to attend and successfully complete all the mandatory in-service training & programs required for permanent, regularly appointed full-time police officers

**HIRING PROCESS**

* Submission of Resume, Deadline 3pm, July 10th 2025 Email **cquant@riverdalepd.org**
* Panel Interview,
* Interview with Chief of Police and possibly other individuals at Chief’s discretion
* Background Investigation, Medical Examination, Psychological Examination