

# POLICE DEPARTMENT

Administration  
Lt. Frank M. Nucera III  
(Officer-In-Charge)

Operations  
Lt. Christopher Burns



Township of Bordentown  
1 Municipal Drive  
Bordentown, New Jersey 08505  
(609) 298-4300  
Fax (609) 298-1061

Township of Bordentown

Police Officer Applicant

## REQUIREMENTS AND ESSENTIAL FUNCTIONS

### A. REQUIREMENTS:

1. A citizen of the United States of America
2. Graduation from a high school, vocational school or possession of an approved state of New Jersey high school equivalent certificate
3. Minimum age of eighteen (18) years old
4. Must possess a valid New Jersey driver's license
5. Must have uncorrected vision of 20/100 corrected to 20/30
6. Must be physically, mentally and medically fit to compete in physical fitness agility testing and meet minimum agency standards
7. Must be able to pass a thorough medical, physical, psychological, visual and hearing examination.
8. Must meet all requirements of the New Jersey Department of Personnel
9. Submit to and pass a urinalysis drug screening examination
10. Any psychological, medical, physical condition, or defect, which would prevent efficient performance of the duties of the position, cause the appointee to be a hazard to himself/herself or others will be cause for rejection.
11. Appear before an oral board consisting for members of the Bordentown Township Police Department and others assigned by the B.T.P.D.
12. Must be eligible to legally possess, carry and retain control of firearms
13. Must be able to read, write, speak and understand the English language

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14. Work rotating shifts and adapt to irregular working conditions
15. Work in all weather conditions
16. Work weekends, holidays and be on call 24 hours a day during declared emergencies or as required by the department
17. Maintain mental alertness and readiness to act, even after long periods of calm and inactivity
18. Be free from the use of narcotics or controlled substances
19. Be physically well proportioned
20. Complete a physical assessment test
21. Pass a departmental background check
22. Pass a departmental medical examination
23. Pass a departmental psychological examination
24. Possess knowledge of the difference between right and wrong and demonstrate it by example and life style
25. Demonstrate the ability to add, subtract, multiply and divide accurately
26. Pay ones bills and meet financial obligations
27. Maintain good personal hygiene
28. Have no felony or misdemeanor convictions

## **B. ESSENTIAL FUNCTIONS:**

1. Walk, sometimes for long periods of time, in extreme weather conditions and in physically hazardous conditions and locations
2. Run, sometimes sprinting at fast rates of speed for short distances
3. Ascent or descend stairs
4. Climb over, pull up over, jump over obstacles

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5. Balance on uneven or narrow surfaces
6. Use body force to gain entrance or break through barriers
7. Ability to push objects, vehicles or persons
8. Ability to pull objects or persons
9. Ability to lift and carry objects or persons
10. Sit or stand for long periods of time
11. Employ defensive tactics using balance, leverage and concentration of force
12. Operate a motor vehicle during the day and night, in emergency conditions and situations, at high rates of speed, on open roads or in congested traffic, in unsafe conditions caused by factors such as fog; smoke; rain; ice or snow.
13. Pursue fleeing suspects in a vehicle or on foot
14. Disarm persons
15. Restrain or subdue resisting persons
16. Effectuate a full physical custody arrest, forcibly if necessary, using handcuffs and other issues restraints
17. Exercise sound judgement in the use of firearms
18. Conduct visual and audio surveillance
19. Perform law enforcement patrol functions, on foot or in a vehicle
20. Direct traffic, sometimes for long periods of time using hand signals; whistle; flares; barricades etc in all weather conditions
21. Operate radar equipment
22. Observe, record, recall and report incidents and information in report form

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23. Administer field sobriety tests and arrest drivers under the influence of alcohol and or drugs
24. Operate a fire extinguisher
25. Fingerprint, photograph and video tape individuals; objects and scenes
26. Transport citizens; prisoners and committed mental persons using handcuffs
27. Gather factual information through questioning, observation and examination of document and records
28. Identify; collect; label and preserve evidence
29. Secure the scene of the crime; emergency or disaster
30. Stand guard at the scene of a crime; emergency or disaster
31. Control crowds
32. Secure and evaluate persons from particular areas using either verbal commands or the appropriate degree of force
33. Administer emergency first aid
34. Deal effectively with individuals or groups of persons in a courteous and tactful manner
35. Analyze information rapidly and make prompt decisions or take prompt and appropriate law enforcement action in light of applicable laws, court decisions and local ordinances
36. Learn how to apply law enforcement regulations, methods and techniques through classroom training and/or on-the job instruction

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The examples of the work are for illustrative purposes only. A police officer may not perform all the duties that are listed on these pages. Conversely, all of the duties performed on the job may not be listed on these pages. Some of the jobs listed on these pages will be taught at the recruit police academy or while on the job.

I, \_\_\_\_\_ agree that I meet all of the requirements listed on this form.

(Name of police officer applicant)

I, \_\_\_\_\_ am not able to meet all of the requirements listed on this form and I wish to

(Name of police officer applicant)

withdraw my name from the hiring process.

Signed \_\_\_\_\_ Date: \_\_\_\_\_

Signed \_\_\_\_\_ Date: \_\_\_\_\_