

APPLICANT REQUIRED DOCUMENTS

All applicants must provide COPIES of the below-listed documents. Use this Check-Off List to organize your collection of these REQUIRED DOCUMENTS. Check the “Enclosed” box only if the document is provided. **Leave blank if you have not obtained the required document.** Check the “Not Applicable” box if this document does not apply to you. These documents shall be submitted by you to the New Jersey Transit Police Detective Bureau.

- | <u>ENCLOSED</u> | <u>NOT
APPLICABLE</u> | |
|--------------------------|---------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Birth Certificate and Passport |
| <input type="checkbox"/> | <input type="checkbox"/> | Naturalization Papers |
| <input type="checkbox"/> | <input type="checkbox"/> | Social Security Card |
| <input type="checkbox"/> | <input type="checkbox"/> | Photos (1- 4”x6”full length head to toe and 1- passport style head shot)
*Must be <u>professionally</u> taken *clean, solid background *applicant must be in business attire |
| <input type="checkbox"/> | <input type="checkbox"/> | Driver’s License(s) |
| <input type="checkbox"/> | <input type="checkbox"/> | Vehicle Registrations (all owned/leased or vehicles used) |
| <input type="checkbox"/> | <input type="checkbox"/> | Automobile Insurance Cards (all owned/leased or vehicles used) |
| <input type="checkbox"/> | <input type="checkbox"/> | Financial Statements (All assets, including: Savings, Checking, Credit Card Statements, CD’s investments of any kind, judgments, garnishments and Civil litigations. |
| <input type="checkbox"/> | <input type="checkbox"/> | ALL Loans (mortgages, auto loans, student loans, etc) |
| <input type="checkbox"/> | <input type="checkbox"/> | Federal and State Tax Returns (<u>Last 3 years</u> , all W-2 Form(s), 1099 Form(s)
* To obtain copies of prior years’ tax returns, contact:
IRS: 1-800-829-1040 www.irs.ustreas.gov
NJ Taxpayer Customer Service Center: 609-292-6400
www.state.nj.us/treasury/taxation |
| <input type="checkbox"/> | <input type="checkbox"/> | <u>Most Recent</u> Pay Stub |
| <input type="checkbox"/> | <input type="checkbox"/> | Firearms Purchaser Identification Card |
| <input type="checkbox"/> | <input type="checkbox"/> | Permits to Purchase Handgun |
| <input type="checkbox"/> | <input type="checkbox"/> | Permits to Carry Handgun |
| <input type="checkbox"/> | <input type="checkbox"/> | <u>ALL</u> Motor Vehicle Accident Reports |
| <input type="checkbox"/> | <input type="checkbox"/> | <u>ALL</u> Court Documents (Criminal, Civil, Family), including expunged, regardless of final disposition |
| <input type="checkbox"/> | <input type="checkbox"/> | Police Training Certificate |
| <input type="checkbox"/> | <input type="checkbox"/> | Professional Licenses and Certificates |
| <input type="checkbox"/> | <input type="checkbox"/> | Military Separation Forms (DD-214)/Discharge or Separation papers |
| <input type="checkbox"/> | <input type="checkbox"/> | Selective Service Number |
| <input type="checkbox"/> | <input type="checkbox"/> | Marriage/Divorce records – Civil Union or Divorce Records, dependant Birth certificates |
| <input type="checkbox"/> | <input type="checkbox"/> | Rental/Leasing Agreements (Vehicle, Apartment, Boat, etc) |

CHECK WHEN RECEIVED

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|--------------------------|--------------------------|--|------------------------------|-----------------------------|------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | High School Transcripts <u>and</u> Diploma Requested | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> GED |
| | | Name of School(s) _____ | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | College Transcripts <u>and</u> Diploma Requested | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| | | Name of College(s) _____ | | | |