



CITY OF STAMFORD, CONNECTICUT

www.stamfordct.gov

Police Officer Recruitment and Employment

The City of Stamford is now accepting applications for the position of Police Officer. This position is general duty police work involving responsibility for the protection of life and property; the prevention, detection and investigation of crime; and for maintaining law and order. Assignments are received from superior officers and are carried out in accordance with established police rules and procedures. Police Officers must use their own judgment and act without supervision in meeting emergencies.

Minimum Qualifications

In order to be considered for employment as a police officer with the *Stamford Police Department*, applicants must:

- Be a U.S. Citizen
- Be at least 21 years old at time of appointment (applicants who have not reached their 21st birthday will be able to take the written test, but will not be considered for appointment until their 21st birthday).
- Have a high school diploma or equivalency
- Have a valid Motor Vehicle Operator's license (upon hiring)
- Have no Class A misdemeanor or B misdemeanor criminal convictions or any act of perjury or false statement.
- Have no felony convictions
- Must be of good moral character and reputation.
- Meet or exceed the Cooper Institute 50% Physical Performance Standard in the four basic tests of the pre-employment Physical Ability Assessment to obtain a Complete Health and Injury Prevention (CHIP) Card.
- Must meet department medical standards for Police Officer Candidates.

Residency Points

The City of Stamford wishes to promote the recruitment and hiring of city residents. To this end, residency points are awarded. Candidates requesting residency points must provide proof that they have been domiciled in the City of Stamford, Connecticut for a period of at least 12 months prior to the date of the receipt of application for the entry level police officer exam.

Veteran's Points

Veteran's points will be added to a final passing score (maximum score=100 points) to veterans who have completed active military service with an honorable discharge or a discharge under honorable conditions. Form DD-214 is required to verify military service and the right to receive veteran's points.

Benefits

The City of Stamford employee benefits include:

- Health, Dental and Vision Insurance
- Defined Benefit Plan
- Vacation, Sick and Personal Leave Time
- Deferred Compensation
- Group Life Insurance
- Tuition Reimburse

STEPS FOR NEW RECRUITS

Initial Steps to Becoming a Police Officer

Notice: The written examination will be held on October 2, 2021 and the oral assessment on October 16, 2021. Application deadline is September 17, 2021.

Online application must be completed through www.policeapp.com.

Step One

- Determine whether you meet the department's minimum qualifications.

Step Two

- Obtain a valid Complete Health and Injury Prevention (CHIP) Card by registering to take the Physical Ability Assessment online at <https://www.certifyfit.com/chip-test>. The current fee to take the assessment is \$75.

Step Three

- Apply for the exam online at www.policeapp.com. The current fee is \$60 (may be waived for financial hardship). To apply for a waiver, contact Rosemarie Frager at rfrager@stamfordct.gov or 203-977-4068.

Step Four

- An eligibility list is established of all candidates who have passed the agility, written and oral examinations. The eligibility list is valid for one year or until exhausted; whichever comes first.

PHASES OF THE HIRING PROCESS

Overview

The phases listed below are intended to serve as a general guideline for informational purposes only.

Phase I

- Physical Ability Assessment/C.H.I.P. card; good for six (6) months. Fee is \$75.
- Written Examination. Fee for written examination is \$35 (plus Police App Service Charge - \$25). Fees may be waived due to financial hardship by contacting Rosemarie Frager at rfrager@stamfordct.gov or 203-977-4068.
- Oral Assessment
- Eligibility List

Phase II

- Conditional offer of employment
- Background questionnaire
- Document review, fingerprinting and photograph

Phase III

- Medical examination and drug screen
- Background investigation
- Polygraph
- Psychological evaluation

Phase IV

- Candidate review
- Selection
- Physical Ability assessment
- Hiring – Probationary appointment
- Police Academy

Phase V

- Post academy Training
- Field training and Evaluation
- Certification as Police Officer
- Eighteen months probationary period upon certification

If you fail to appear for any part of the examination process your name will be removed from any further consideration.

Questions can be answered by calling Rosemarie Frager, HR Generalist, Human Resources Division via email at rfrager@stamfordct.gov or phone (203) 977-4068 or fax (203) 977-4075 or Sergeant William Brevard at 203-977-4639/5211 or via email to spdrecruiting@stamfordct.gov

This information is intended as a guide to the recruitment process and not a complete description of the process.

The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact Rosemarie Frager at 203-977-4068 or rfrager@stamfordct.gov.

THE CITY OF STAMFORD IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.

INFORMATION CONCERNING STAMFORD RESIDENCY POINTS

Police Officer applicants who intend to apply for five (5) residency preference points must read this information entirely before completing the Residency Credit Application and Affidavit.

In order to qualify for five (5) points residency credit in accordance with **Ordinance 1178**, the Human Resources Division requires that you attest and provide irrefutable evidence to substantiate that you have been domiciled in the City of Stamford, Connecticut for a period of at least 12 months prior to the date of the receipt of application for the entry level police officer exam.

For purposes of this application, “domiciled” is defined to be “that place where an individual has his/her true, fixed and permanent home, where he or she normally eats and sleeps and maintains his or her normal personal and household effects.” Applicants’ who have a permanent home in Stamford, but resided elsewhere during some or all of the required time period for the sole purpose of attending school or ordered U.S. Military Service will qualify for Credit.

Residency points will be awarded only to candidates who submit a timely, signed, Residency Credit Application and Affidavit and achieve a passing score on the examination.

DOCUMENTED PROOF OF RESIDENCY MUST BE PROVIDED AT THE TIME OF APPLICATION.

Documents that may be submitted in support of a residency claim include, but are not limited to, a copy of a lease or mortgage in the candidates’ name plus one of the following (also in the candidates’ name): cable TV, electric, gas, oil, telephone or water utility bill; checking or savings account statements; or credit card statements.

The City of Stamford reserves the right to accept other documents, in lieu of the above, under special circumstances, which substantiates living arrangements, such as residing with parents, etc., as determined by the Human Resources Division. **REMEMBER THAT YOU MUST PROVE RESIDENCY OVER A PERIOD OF TIME.** Therefore you will be expected to produce documentation as described above.

Insufficient, incomplete, improper or untimely documentation will result in the denial or forfeiture of residency credit. Evidence is subject to additional verification during the post job offer background check. As in the case of any intentional misrepresentation of a material fact on an employment application, candidates who are determined to have intentionally misrepresented or falsified facts concerning Stamford residency shall be disqualified or dismissed. The decision of the Director of Human Resources in all related matters is final and not subject to appeal.

RESIDENCY CREDIT APPLICATION AND AFFIDAVIT

Last Name _____ First Name _____

(Please print)

000 - _____ - _____
Social Security Number (Last 6 digits only)

ACKNOWLEDGEMENT AND CERTIFICATION

I hereby attest in good faith that I: (1) am currently a bona fide resident of the City of Stamford, Connecticut; (2) have been domiciled in the City since at least 12 months prior to receipt of this application.

I have read the "Information Concerning Stamford Residency Points" and understand that I bear the burden of proof to support my claim for residency points at the time of application.

I understand and agree that: (1) If I am unable to substantiate my claim at that time, I will be denied, or will forfeit, the 5 point addition to my examination score; and/or (2) If I submit false, inaccurate or misleading information, I am subject to immediate disqualification or dismissal.

Signature of Applicant

Date Signed

***Must be submitted as an attachment to the City of Stamford "Application for Examination or Employment" at time application is submitted.** Candidates applying for Residency Credit should make a copy of and retain this affidavit and the related information.

**RETURN THIS PAGE WITH YOUR APPLICATION
ONLY IF APPLYING FOR RESIDENCY CREDIT**

CITY OF STAMFORD

APPLICATION/AFFIDAVIT FOR WAIVER OF EXAMINATION FEE

I, _____ certify by my signature below that I
Print Name

qualify for a waiver of the required fee for taking examination number 21-34 for the position of Police Officer for the following reason(s):

(Check all applicable sections.)

- 1. I am currently receiving public assistance from _____.
List municipal or state agency
- 2. I am currently receiving federal social security disability insurance benefits.
- 3. I am currently receiving unemployment compensation benefits from the State of _____.
- 4. My total family income is below the current federal poverty guideline as defined on the attached Federal Poverty Guideline.

CERTIFICATION: I understand that as penalty for filing a false affidavit, I will be disqualified at any point in the application/examination process, including removal from the eligibility list, and will be ineligible to apply for any City of Stamford civil service examination for a period of three (3) years.

Signature of Applicant

Date

Approved: _____

FEDERAL POVERTY GUIDELINE

DEFINITIONS

<u>Size of Family Unit</u>	<u>Annual Income</u>
1	\$12,880
2	\$17,420
3	\$21,960
4	\$26,500
5	\$31,040
6	\$35,580
7	\$40,120
8	\$44,660

For families/households with more than 8 persons, add \$4,540 for each additional person