#### What exactly happens in the testing process?

- 1. Applicants are asked to complete the online preliminary questionnaire and submit the \$40.00 testing fee.
- 2. Once this is completed you must complete the Healthcare Providers Statement Form and the Informed Consent Form and bring these forms with you on the test date **November 30<sup>th</sup>**, **2025**, in order to take the Physical Fitness test at **Ceder Cliff High School located at 1301 Carlisle Road**, **Camp Hill PA 17011 at 8:00 am**.
- 3. Upon passing the Physical Fitness test, you will be eligible to participate in the Written Exam immediately following. You should allow 4 hours to complete both examinations.
- 4. Notification of your written test (must score minimum of 75% to pass the written test) results will be provided to you the same day by phone or email. If you pass both the agility test and the written test, you will be scheduled to come back to take your oral board interview that afternoon or evening. You must pass the oral board interview with a 75%.
- 5. eligible applicants will be asked to complete the long application to move to the background process to include but not limited to physical, interview, polygraph, etc.

#### Can I pick my time for the Physical Fitness Test?

No. Testing starts at 8:00 AM and continues until every applicant has completed the physical agility test. You must show up no later than 7:45 AM to complete the paperwork to start the physical agility test.

## Do you have make up days for the Physical Fitness Test?

No makeup days are available for those who may miss the test date.

## How should I prepare for the Physical Fitness Test?

The Physical Fitness Test is a specific battery of tests that applicants must be able to pass. Applicants must achieve a minimum score in the 30<sup>th</sup> percentile per the MPOETC Fitness Standards Test. Click below link to see the full breakdown of the standards and the guide on how to prepare and complete the test properly.

#### What happens if I fail the Physical Fitness Test?

If any part of the Physical Fitness Test is failed, the applicant is no longer able to move forward in the process.

# How will I be notified of my written exam score?

Once all test results are graded, every applicant who takes the written exam will be notified by email.

## What happens if I fail the Written Exam?

If your exam score falls below the cutoff of 75% you are no longer able to move forward in the testing process and would need to begin the process during the next testing process.

## How should I prepare for the written test?

The written test is designed to measure basic skills, reading, writing and arithmetic that are important for successfully learning and performing an entry-level, law enforcement position. An online Study Guide will be available for purchase at applytoserve.com/Study/.

In addition to the study guide, an online practice test is available for purchase by visiting <a href="mailto:applytoserve.com/Study/">applytoserve.com/Study/</a>. The Online POST Practice Test enables you to prepare yourself by taking an online practice version of the test you will encounter on exam day. Each section of the practice test is timed the same as the real test and feedback is received once the test has been completed or after time expires. Thorough explanations are provided for each incorrect response, so you better understand how to improve.

#### What is Act 120?

Under Pennsylvania ACT 120, any person employed as a municipal police officer in the Commonwealth is required to have successfully completed a 919-hour course of instruction covering all areas of police work. All applicants, whether in-service or preservice, must comply with all MPOETC regulations and application procedures. Each applicant must successfully complete the Nelson-Denny Reading test and achieve a minimum score in the 30th percentile on the required MPOETC Fitness Standards Test. Additional information regarding the MPOETC Fitness Standards can be viewed by visiting:

#### Physical Fitness (pa.gov)

## Do I have to have my Act 120 Certification to be hired by New Cumberland Police Department?

No, while some other department's may require you to have your certification, the New Cumberland Police Department will pay to send you to the Police Academy.

## I submitted the application and fee but can no longer attend the testing, can I receive a refund?

Unfortunately, all payments are non-refundable once your application has been submitted.

## Will my criminal history preclude me from employment?

Please refer to the Municipal Police Officer Education Training Commission (MPOETC) standards online for disqualifications.