

Are you prevented from lawfully becoming employed in the United States because of Visa or Immigration status? Yes ___ No ___ (Proof of citizenship or immigration status will be required upon employment)

Are you available to work: Full-Time ___ Part-Time ___ Shift ___ Temporary ___

Can you operate a computer? Yes ___ No ___. Are your skills basic or advanced? (Circle whichever applies)

Are you willing to travel and/or to work overtime if the job requires it? Yes ___ No ___

Do you have a valid Maine Driver's License? Yes ___ No ___
License# _____ Class _____

Have you been convicted of any motor vehicle violations other than parking tickets in the last five years? Yes ___ No ___ If Yes, provide details. _____

Have you ever been convicted of a crime in this state or any other? Yes ___ No ___
If Yes, provide details _____

Name, Address and Telephone Number of person to be notified in case of an emergency _____

Can you perform the essential functions of the position for which you are applying with or without reasonable accommodation? Yes ___ No ___

List any professional, trade, business or civic activities and offices you have held:

List name, address and telephone number(s) of three (3) references who are not related to you and who are not former employers.

Are you a veteran of the U.S. Military Service? Yes ___ No ___ If Yes, list Branch of Service, highest rank attained and type of discharge.

EMPLOYMENT EXPERIENCE

Starting with your present or most recent job, list your employment experience. Include military service time and volunteer activities.

1. EMPLOYER _____ FROM _____
TO _____
ADDRESS & TELEPHONE NUMBER _____

JOB TITLE _____ SUPERVISOR _____
DUTIES _____
REASON FOR LEAVING _____

2. EMPLOYER _____ FROM _____
TO _____
ADDRESS & TELEPHONE NUMBER _____

JOB TITLE _____ SUPERVISOR _____
DUTIES _____
REASON FOR LEAVING _____

3. EMPLOYER _____ FROM _____
TO _____
ADDRESS & TELEPHONE NUMBER _____

JOB TITLE _____ SUPERVISOR _____
DUTIES _____
REASON FOR LEAVING _____

4. EMPLOYER _____ FROM _____
TO _____
ADDRESS & TELEPHONE NUMBER _____

JOB TITLE _____ SUPERVISOR _____
DUTIES _____
REASON FOR LEAVING _____

SPECIAL SKILLS & QUALIFICATIONS

Summarize any special skills and qualifications acquired from prior employment, training or other life experience(s) that you would like to mention that may provide additional information as to your qualifications for the position(s) for which you are applying.

EDUCATIONAL BACKGROUND

Elementary School _____ Years Completed _____
High School _____ Years Completed _____
Did you graduate from High School _____
College/University _____ Years Completed _____
College/University Degree(s) _____
Graduate/Professional Degree(s) _____

ACKNOWLEDGEMENT & AUTHORIZATION

I hereby certify that all answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this Application for Employment and any attachments, including a criminal records check, as may be necessary to arrive at an employment decision and I waive any rights I may have under the Federal Privacy Act or any other relevant state or federal law for this purpose. I understand that in the event of employment by the County, any false or misleading information given in this Application or interview(s) may result in my being discharged.

I hereby authorize my former employer(s) to furnish Lincoln County and its agents and/or employees, any relevant information concerning my employment history including, but not limited to, information concerning my work habits, performance, attendance, discipline, promotions, demotions and my reason for leaving. By making this request, I hereby release my former employer(s) and their agents and/or employees from any and all claims and liabilities of any kind whatsoever arising out of their compliance with this request.

Signature of Applicant _____

Date of Application _____