

### **What exactly happens in the testing process?**

1. Applicants are asked to complete the online preliminary questionnaire and submit the testing fee.
2. Once this is completed and you have submitted the final forms (Physicians Statement Form and the Informed Consent Form), you will be scheduled to take the Physical Fitness test through PoliceApp.com.
3. Upon passing the Physical Fitness test, you will be eligible to participate in the Written Exam.
4. Notification of your written test results will be given through the PoliceApp.com website in which you registered to participate.
5. From that point on, eligible applicants will be asked to complete the long application and if eligible, move along to the background process to include but not limited to: physicals, interviews, polygraphs, etc.

### **Can I pick my time for the Physical Fitness Test?**

Applicants are not able to pick their Physical Fitness times. Testing starts in the early a.m. hours and run in 2 hour blocks of time.

### **Do you have make up days for the Physical Fitness Test?**

No makeup days are available for those who may miss the test due to the scheduling of facilities months in advance to hold the testing process.

### **How should I prepare for the Physical Fitness Test?**

The Physical Fitness Test is a specific battery of tests that applicants must be able to pass. Applicants must achieve a minimum score in the 30<sup>th</sup> percentile per the MPOETC Fitness Standards Test. Click below to see the full breakdown of the standards and the guide on how to prepare and complete the test properly.

### **What happens if I fail the Physical Fitness Test?**

If any portion of the Physical Fitness Test is failed, the applicant is no longer able to move forward in the process and would need to begin the process over during the next testing process.

### **How will I be notified of my written exam score?**

Once all test results are received, every applicant who takes the written exam will be notified by email through PoliceApp.com of their written test results within approximately three weeks.

### **What happens if I fail the Written Exam?**

If your exam score falls below the cutoff (which varies by agency) you are no longer able to move forward in the testing process and would need to begin the process over during the next testing process.

### **How should I prepare for the written test?**

The written test is designed to measure basic skills, reading, writing and arithmetic that are important for successfully learning and performing an entry-level, law enforcement position. An online Study Guide will be available for purchase at <https://www.applytoserve.com/Study/>.

In addition to the study guide, an online practice test is available for purchase by visiting <https://www.applytoserve.com/Study/>. The Online POST Practice Test enables you to prepare yourself by taking an online practice version of the test you will encounter on exam day. Each section of the practice test is timed the same as the real test and feedback is received once the test has been completed or after time expires. Thorough explanations are provided for each incorrect response so you better understand how to improve.

### **What is Act 120?**

Under Pennsylvania ACT 120, any person employed as a municipal police officer in the Commonwealth is required to have successfully completed a 919 hour course of instruction covering all areas of police work. All applicants, whether in-service or preservice, must comply with all MPOETC regulations and application procedures. Each applicant must successfully complete the Nelson-Denny Reading test and achieve a minimum score in the 30th percentile on the required MPOETC Fitness Standards Test. Additional information regarding the MPOETC Fitness Standards can be viewed by visiting: <https://mpoetc.psp.pa.gov/training/Pages/Basic-Police-Officer-Training.aspx>

### **Do I have to have my Act 120 Certification to be hired by the Harrisburg Bureau of Police?**

No, while some other department's may require you to have your certification, the Harrisburg Bureau of Police will pay to send you to the Police Academy.

### **I submitted the application and fee but can no longer attend the testing, can I receive a refund?**

Unfortunately, all payments are non-refundable once your application has been submitted.

### **Will my criminal history preclude me from employment?**

Please refer to the Municipal Police Officer Education Training Commission (MPOETC) standards online for disqualifications.