

CITY OF EULESS

JOB DESCRIPTION

JOB TITLE: Police Officer

JOB CODE: 24.00

DEPARTMENT: Police

STATUS: Non-Exempt

REPORTS TO: Senior Corporal / Sergeant

CIVIL SERVICE: Yes

JOB SUMMARY:

Provides law enforcement services protecting the lives and property of the citizens of Euless.

JOB SCOPE:

Principal Duties and Responsibilities:

- May train police recruits in methods and techniques of law enforcement.
- May orient new recruits to the department.
- May prepare performance evaluations on new recruits assigned to training.
- May monitor and evaluate progress of police recruits.
- Answers calls for police assistance.
- Provides police service in assigned areas; enforces Federal, State, and Local Statutes.
- Operates motor vehicle in routine and emergency situation.
- Arrests and books criminal suspects.
- Searches prisoners.
- Testifies in court.
- Conducts preliminary investigation of criminal offenses.
- Diagrams crime and accident scenes.
- Investigates traffic accidents.
- Directs traffic.
- Issues warnings and citations as appropriate.
- Serves warrants.
- Administers first aid.
- Releases prisoners and completes necessary paperwork.
- Performs general maintenance on police equipment.
- Operates police communication equipment.

- Prepares patrol reports, offense reports, arrest reports, special reports, and other police-related reports as needed.
- Assists other officers and agencies as needed.
- May supervise a shift in the supervisor's absence.
- Performs other duties as assigned by an appropriate authority.

MINIMUM REQUIREMENTS:

Must meet Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE) Minimum Standards for Initial Licensure.

Must have a minimum of 30 semester hours of accredited college credit from any discipline of study (college requirement may be waived for applicant with two years police experience immediately prior to application).

Must have vision not over 20/100 correctable to 20/20 with no color blindness.

Must possess a valid Texas driver's license with a good driving record.

Must demonstrate a history of financial responsibility.

Must be available for emergency callout 24 hours a day, be able to work all shifts.

Must pass an entrance exam, physical agility test and detailed background investigation.

Must have no prior history of drug abuse.

Must be able to pass a board interview and polygraph examination.

Must successfully complete a one-year probationary period from the date of hire or from the date of graduation from the police academy, whichever is later.

KNOWLEDGE, SKILLS, ABILITIES:

Must be able to converse in English and communicate effectively orally and in writing.

Must be able to pass annual firearms qualifications.

Must be able to use sound judgment and respond professionally in critical situations.

SIGNATURES:

Employee Signature

Supervisor Signature

Director Supervisor

Date: _____