



Madison Police Department

Madison Public Safety Building
62 Kings Road
Madison, NJ 07940

T: 973-593-3000
F: 973-593-3024
W: rosenet.org

SCHOOL CROSSING GUARD ACKNOWLEDGEMENT

- 1) I understand that my employment as a crossing guard is on an annual basis and future appointment is based on previous performance. Further, I understand the hours of any post in which I may be assigned are continuously being reviewed by the Bureau of Traffic Safety and are not guaranteed. [Initial here](#)
- 2) I hereby certify that I have read and fully understand Madison Police Department Policy/Procedure outlining the regulations and responsibilities of a school crossing guard. I have, also, been provided a copy of this policy. [Initial here](#)
- 3) I further acknowledge that I attended and understand the School Crossing Guard Training for the calendar year as per the mandate set forth by the New Jersey Attorney General N.J.S. 40A:9-154.2. [Initial here](#)
- 4) I hereby certify that I will report to my post at or before the appointed time and will not quit my post prior to the appointed time as scheduled by the Madison Police Department and that I will perform the duties of my post as set forth by state mandates. [Initial here](#)
- 5) The consumption and/or use of any alcoholic beverages and/or illegal narcotics during working hours are strictly prohibited and will result in immediate dismissal. [Initial here](#)
- 6) If a School Crossing Guard observes a blatant motor vehicle violation during post hours, the guard is to report the violation, giving the vehicle description, plate number and occupant description. [Initial here](#)
- 7) I understand that tardiness and/or failure to report to my post will result in termination. Absenteeism for illness must be substantiated and notification must be made to the Madison Police Department at 973-593-3000 giving ample time to arrange for substitution. [Initial here](#)
- 8) I further acknowledge School Crossing Guards are not sworn police officers. In respect of that fact, School Crossing Guards do not have jurisdiction to interact with roadway users (motorists, pedestrians, etc.) from a position of enforcement of motor vehicle and traffic violations. [Initial here](#)

John R. Miscia
Chief of Police



Joseph M. Longo
Police Captain



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9) I fully understand a School Crossing Guard shall not direct traffic in the usual law enforcement regulatory sense. In the control of traffic, they shall pick opportune times to create a sufficient gap in the traffic flow. At these times, they shall stand in the roadway to indicate that pedestrians are about to use or are using the crosswalk, and that all vehicular traffic must stop. [Initial here](#)

10) I understand a School Crossing Guard is not authorized to either “stop” vehicles in violation or to interact with a motorist or pedestrian from a law enforcement position and a School Crossing Guard is not authorized to obtain motor vehicle documents from a motorist or to confiscate ant property from a motorist. [Initial here](#)

11) I full understand I am responsible for proper behavior while on post as it is a direct reflection upon myself, the Madison Police Department and the Borough of Madison. Exceptions to this policy will not be tolerated. Any altercations between School Crossing Guards and citizens will result in termination, criminal complaint or both. [Initial here](#)

12) I understand that a reflective traffic vest, other safety apparel (Uniform) and all issued safety equipment shall be used at all times while on post. If any equipment is in poor condition, it is the responsibility of the school crossing guard to report the condition to the Bureau of Traffic Safety for replacement. [Initial here](#)

13) I full understand upon retirement, resignation dismissal that I am required to return all department issued equipment. Failure to do so may result in criminal charges. [Initial here](#)

[LAST NAME, FIRST NAME MI.]

[SIGNATURE]

[DATE]

John R. Miscia
Chief of Police



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