

**TOWN OF MIDDLETOWN, RI  
POSITION DESCRIPTION**

**TITLE:** Public Safety Intern

**DEPARTMENT:** Police

**REPORTS TO:** Police Chief, Deputy Police Chief, or Designee

**JOB TYPE:** Seasonal - May 18th to September 7th, 2026

**WORK SCHEDULE:** TBD – weekdays, weekends, and evenings required.

**HOURLY RATE:** \$18.00

**APPLY AT:** <https://www.middletownri.gov/472/Job-Opportunities>

**GENERAL SUMMARY:**

The Middletown Public Safety Interns will fall under the supervision of the Middletown Police Department Operations Captain as seasonal employees of the Town of Middletown. Public Safety Interns promote public safety, provide the general public information, and enforce Town Ordinances with a focus on parking, beach, animal control, short term rentals and zoning ordinance violations. They will also augment beach safety and public assistance.

**Duties and Responsibilities**

1. Promote public safety.
2. Aid the general public requesting information.
3. Parking enforcement
4. Enforce other town ordinance violations.
5. Short Term Rental liaison with Zoning Department
6. Promote and augment beach safety.
7. Be aware of conditions that may endanger public safety.
8. Deter criminal activity and ordinance violations.
9. Assist uniformed officer as necessary.
10. Assist other Town Departments as necessary.

**Job Requirements**

1. Must be at least 18 years of age or older.
2. Must possess a valid driver's license.
3. Must pass an extensive background investigation prior to employment.
4. Good Moral Character
5. Must possess exceptional verbal communication skills.
6. College Students with a focus in Criminal Justice preferred.

**Physical Requirements**

Public Safety Interns must be able to withstand extensive walking and possess the ability to be on one's feet for long periods of time and the ability to operate an automobile and gator type vehicle.

**Working Conditions:**

This is a full-time, temporary seasonal internship position (mid-May to Labor Day). The position will include various days and evenings including weekends. The work environment is outdoors except in extreme weather conditions. Public Safety Interns must be available by radio or phone during normal working hours. They may also occasionally be called in for special events.

***The Town of Middletown is an Equal Opportunity Employer***