



Mayor Jeffrey J. Mutter

# Cumberland Police Department

1379 DIAMOND HILL ROAD  
CUMBERLAND, RI 02864  
(401) 333-2500

*A State and Nationally Accredited Agency*



Chief Matthew J. Benson, Ed.D.

## **Recruitment Announcement**

### **New Hires and Lateral Transfers**

**"Women and minorities are strongly encouraged to apply"**

#### **Minimum Qualifications – PLEASE READ CAREFULLY**

- Must be 21 years old by time of appointment
- Must have a high school diploma/GED-equivalent **OR** 2 years active military service; **OR** 4 years military reserve service with an honorable discharge
- Must be a U.S. Citizen
- Have an active driver's license
- Pass all phases of the testing selection process
- Meet requirements of the RI Municipal Police Training Academy

#### **Applications**

- Apply on [www.PoliceApp.com](http://www.PoliceApp.com). In the case of a financial hardship, email Assistant to the Chief of Police, Patti Tweedie ([ptweedie@cumberlandpolice.com](mailto:ptweedie@cumberlandpolice.com)), to request a waiver/paper copy application.
- The deadline for completed applications submitted online or in person for NEW OFFICERS is **MARCH 31, 2024, 11:59pm**. **There will be an open application period for Lateral Transfers.**

#### **Selection Process - Applicants must successfully complete/pass:**

- **Written Exam- applicant must schedule through a third-party testing service** (*information will be provided upon confirmation of application*), prior passing score of 70% within the past two years acceptable.
- **Physical Fitness Test- applicant must schedule through a third-party testing service** (*information will be provided upon confirmation of application*), prior passing score within the past 6 months accepted. (Based on the RI Municipal Academy entrance requirements)
- **Oral Board Interview**
- **Chief of Police Interview**
- **Extensive Background Check**
- **Psychological and Medical Examinations** (as required by RI Law)  
**\* RI POST-certified applicants also encouraged and welcome to apply for lateral transfer; exempt from written and physical fitness test.**

#### **Benefits**

- A competitive salary program and potential for advancement
- Additional compensation available (overtime, details, stipends, etc.)
- Health/dental care and Life Insurance
- Paid vacations, holidays and sick leave
- Educational incentives to include tuition
- Private pension plan and longevity incentives

*The Town of Cumberland is an Equal Opportunity/Affirmative Action Employer.  
All positions will be filled without regard to race, color, religion, national origin, sex, age, veteran status, or disability.*

**JOB DESCRIPTION**  
**Cumberland Police Department**

**PATROL OFFICER**

**GENERAL SUMMARY:**

Under the general supervision of the Shift Supervisor/Assistant Shift Supervisor, the patrol officer shall perform preventive patrol and other law enforcement functions aimed at protecting life and property, preserving the peace, reducing opportunities for the commission of crimes, and identifying and apprehending offenders. The patrol officer shall provide emergency and non-emergency services, while creating and establishing a sense of security in the community.

**ESSENTIAL FUNCTIONS:**

1. Exercise authority consistent with the obligations imposed by the oath of office.
2. Respond to all calls for service, rendering first aid when applicable.
3. Aid citizens requesting assistance or information.
4. Arrest persons for violating the law or those wanted by other law enforcement agencies.
5. Issue traffic citations, enforce motor vehicle laws and parking ordinances.
6. Seize, collect, preserve, transport, photograph, and inventory evidence and property taken into custody.
7. Maintain weapons and equipment in a state of operational readiness.
8. Promptly serve or deliver warrants, summonses, subpoenas, and other official papers.
9. Coordinate efforts with other Department employees to ensure that teamwork leads to the successful attainment of police short- and long-term goals and objectives.
10. Maintain certification with assigned equipment.
11. Perform other duties, as assigned by the Police Chief.

**OTHER FUNCTIONS:**

1. Be alert for conditions that endanger public safety.
2. Conduct a thorough investigation of all offenses and incidents.
3. Be thoroughly familiar with the assigned areas of patrol. Such familiarity includes knowledge of businesses, residences roads, paths, etc.
4. Remain in assigned beats throughout the shift, except when a police emergency necessitates a temporary absence or when a Shift Commander or Dispatcher has issued authorization for a temporary absence.
5. Take measures to expedite the flow of vehicular traffic during periods of congestion.
6. Preserve crime scenes, in accordance with Department policy.
7. Testify in court in a professional and timely manner, when required.
8. Complete detailed reports on all crimes, arrests, vehicle collisions, and other incidents requiring police attention.
9. Maintain and operate Department vehicles in accordance with Department policy.
10. Investigate alarms and suspicious persons to ensure the safety of residents and business owners.
11. Check public assemblies, residences, businesses, school, and recreational areas.
12. Keep radio equipment in a state of operational readiness.
13. Keep informed of changes to Local, State, and Federal law, and departmental policies and procedures.

**PHYSICAL REQUIREMENTS:**

This position requires a Patrol Officer to perform all functions contained in this job description. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements necessary to accomplish the essential functions.

**WORKING CONDITIONS:**

Be available by telephone and radio during normal working hours and available for callback, when needed.

**SALARY RANGE:**

Probationary patrol officer starts at \$55,263. Top step patrol officer at eight years of service receives \$70,465.