

**TOWN OF MERRIMACK, NH
POLICE DEPARTMENT
PATROL OFFICER**

JOB TITLE:

Patrol Officer

JOB SUMMARY:

Responsible for efficient performance of required duties in conformance with the rules, regulations, and policies contained in his manual.

SUPERVISION EXERCISED:

None

EXAMPLES OF DUTIES:

(Any position may not include all duties listed, nor do the listed examples include all duties, which may be found in positions of this class.)

1. Identify criminal offenders and criminal activity and, where appropriate, apprehend offenders and participate in subsequent court proceedings.
2. Reduce the opportunities for the commission of crimes through preventive patrol and other measures.
3. Aid individuals who are in danger of physical harm; facilitate the movement of vehicular and pedestrian traffic; Identify problems that are potentially serious law enforcement or governmental problems; Create and maintain a feeling of security in the community; Promote and preserve the peace; provide other services on an emergency basis.
4. Exercise the authority consistent with the obligations imposed by oath of office and be accountable to superior officers. Promptly obey legitimate orders.
5. Record activity during the tour of duty in a manner prescribed by proper authority.
6. Maintain all equipment in a functional presentable condition.
7. Be accountable for the securing, receipting and proper transporting of all evidence and property coming into custody.
8. Performs other related duties as required.

KNOWLEDGE, SKILLS & ABILITIES REQUIRED:

Knowledge of modern police practices, techniques and methods; knowledge of controlling laws, ordinances and court decisions; thorough knowledge of the geography of the town and the rules

and regulations of the department.

MINIMUM QUALIFICATIONS REQUIRED:

Must be a High School graduate or possess a GED from an accredited institution. Must be a current full time police officer employed in the State of New Hampshire. with a valid certification through the NH Police Standards and Training Council as a Full-time Police Officer. If approved by the Police Chief, after consultation with the Town Manager, current Part-time Patrol Officers with a valid certification through the NH Police Standards and Training Council and applicants that have passed the minimum written, oral and physical agility testing for an entry-level position with the department will be considered.

WORKING CONDITIONS:

Physical effort involves frequent standing and/or walking and occasional strenuous positions when apprehending law violators. Working conditions may be disagreeable due to the variable climatic conditions, emotional stress, and exposure to hazards, which could result in total disability or even death.

COGNITIVE & SENSORY REQUIREMENTS:

Talking: Necessary for communicating with others.
Hearing: Necessary for taking instructions and receiving information.
Sight: Necessary for doing the job effectively and correctly.

DURING AN 8 HOUR DAY, EMPLOYEE IS REQUIRED TO:

Consecutive Hours

Sit 12345678
Stand 12345678
Walk 12345678

Total Hours

Sit 12345678
Stand 12345678
Walk 12345678

ENVIRONMENT: Inside: 90% Outside: 10%

EQUIPMENT USED:

Computer, Cruiser, Pistol, telephone. Additional equipment as needed.

HAND MANIPULATION:

Grasping: Frequently required
Handling: Frequently required
Torquing: Seldom required
Fingering: Frequently required

CONTROLS AND EQUIPMENT:

Computer, Cruiser, Pistol, telephone, additional equipment as needed.

LICENSURE/CERTIFICATION REQUIREMENTS:

Certification from the NH Police Standards and Training Council or obtain certification from New Hampshire Police Standards and Training Council within the timeframe outlined in PART Pol 302 QUALIFICATIONS of the NHPSTC Administrative Rules.

OTHER TRAINING, SKILLS, & EXPERIENCE REQUIREMENTS:

None

Specific Vocational Preparation Requirements:

- 1. Short demonstration only.
- 2. Any beyond short demonstration up to and including 30 days.
- 3. 30-90days.
- 4. 91-180days
- 5. 180 days.
- 6. 1 to2years.
- 7. 2 to4years.
- 8. 4-10 years
- 9. Over 10 years.

PHYSICAL ACTIVITY REQUIREMENTS:

PRIMARY PHYSICAL REQUIREMENTS

LIFT up to 10 lbs.: Frequently required
LIFT 11 to 25 lbs.: Frequently required
LIFT 26 to 50 lbs.: Frequently Required
LIFT over 50 lbs.: Seldom Required

CARRY up to 10 lbs.: Frequently required
CARRY 11 to25 lbs.: Frequently required
CARRY 26 to 50 lbs.: Frequently required
CARRY over 50 lbs.: Frequently required

REACH above shoulder height: Frequently required
REACH at shoulder height: Frequently required
REACH below shoulder height: Frequently required

PUSH/PULL: Frequently required

OTHER PHYSICAL CONSIDERATIONS:

Twisting: Frequently required
Bending: Frequently required
Crawling: Seldom required
Squatting: Frequently required
Kneeling: Frequently required
Crouching: Seldom required
Climbing: Seldom required
Balancing: Seldom required

WORK SURFACE(S):

Cruiser, Carpet and tile floors.

Last Modified 1/22/2014